**Deputy Care Manager – Bespoke Dementia Home Care Service**

Starting salary **£22,000 (**negotiable)

Are you passionate about supporting people with dementia and memory difficulties, committed to ensuring the highest quality of care and support to ensure positive outcomes for each person and looking for an opportunity to really shine with a company who places people with dementia at the heart of it services and values the contribution of each member of its team.

If so you may be the person we are looking for to join us in a new and exciting business, where you will play a pivotal role in supporting the registered manager with the everyday operational running of a new bespoke dementia home care service.

We are friendly professional company with a wealth of knowledge, skills and expertise in dementia care, offering personal growth and development and role in a company with lots of plans for future growth.

You will be an individual with strength and determination to be the best, aiming high to attain Outstanding CQC Status through your commitment in Quality & Compliance .You will have great leadership qualities, be commercially aware ,someone who positively brings out the best in others with excellent care coordinating skills and adopts a ‘Can Do’ approach in everything you do

**If this sounds like you, we would love to hear from you.**

 **Desired Experience**

* Previous experience as senior Care Coordinator, Scheduler or Care Planner
* A natural leader of people, who can inspire a team and lead by example
* Experience of developing strong relationships with health professionals, including GPs and social workers.
* Have an excellent understanding of CQC requirements
* Business acumen
* IT literate and great office skills
* Experience of delivering high-quality personalised services
* Knowledge and experience in homecare software systems
* Leadership and management for Care services (LMCS)qualification or equivalent

**If successful you will have responsibilities for**

Deputising for the manager and be the responsible manager in their absence carrying out all the duties that their position entails.

Manage and develop care operations

Maintaining effective communication, liaise with people we support, families, staff and relevant others whilst respecting confidentiality.

Promote positive and personalised outcomes for people we support and their family and work as part of a team to provide direct high-quality care.

Assist and support in the initial assessment process and reviewing of care plans as required

Play a lead role in the day to day operational running of the service, quality management and monitoring.

Ensuring staff members are equipped with the necessary skills, through appropriate training, mentorship, and supervision.

To help recruit, manage, and train staff and promote a culture of continued learning and reflective practice

To exceed our client’s expectations in customer services, adopting a calm professional manner when dealing with concerns or complaints

Adapt positively to change and the pressure in a sometimes a fast-paced environment

Contributing to our On-call / out of hours service

**Essential requirements**

A minimum qualification of QCF Level 3 Health & Social Care

Clean driving licence and own vehicle

An enhanced DBS disclosure prior to commencement

**Benefits of joining us**

Excellent opportunities to grow within the company

Excellent training as part of your continued professional development

Travel expenses

Paid holiday entitlement

Pension scheme

If you would like to know more, please don’t hesitate to contact us via our email.

Our website is nearly ready for its launch, don’t be put off if you try and cant find it -we are genuine