

 **Job Description**

**Home CareGiver**

**REPORTING TO:** Line Manager and Management Team

**JOB HOURS**

* Flexible, depending on the needs of the business
* 16 – 40 hours per week maximum

**JOB PURPOSE**

* To support the physical, emotional, cultural, and social needs of the Client adopting a person-centred approach
* Observe and promote the Client’s right to choice, independence, dignity, privacy and fulfilment in line with expressed wish and recorded their better day care plan
* Create and maintain positive professional relationships with the Client, their family, friends, and other allied professionals
* To actively support and encourage your co Care Workers
* To adhere to all regulatory and statutory obligations and Ambiance Care policies, procedures, and guidelines
* To be an ambassador for Ambiance care, promoting a positive, role model profile, ensuring the good reputation of Ambiancecare at all times

**JOB RESPONSIBILITIES**

*Care provision*

* Provide personalised care and support to Clients which is sensitive and respectful of needs, ill health, and disabilities
* To be aware and fully understand the care and support needs of the Client
* To undertake the tasks detailed in the Client’s care and support plan using a person-centred approach and in the least intrusive way offering ‘just enough’ support.
* To promote and encourage client’s independence and right to self-determination and not foster or create dependency
* Contribute to care and support planning of Clients through regular feedback to client, their family and direct line manager.
* Support Clients with their preferred morning routine when getting up in the morning and going to bed at night
* Support Clients with their preferred personal care routine- to wash, bath or shower, hair, teeth
* Support Clients with dressing, enabling choice
* Support Clients with toileting, continence management and personal hygiene in accordance with their care plan
* Support Clients with their medication, providing the agreed level of support as detailed in their medication Care plan
* Support client with food and drink preparation, aware of the Client’s choice, likes/dislikes, nutritional requirements, and cultural needs
* Assist with light household domestic duties, laundry, as detailed in the care plan or requested by senior manager
* Use manual handling equipment safely and correctly in accordance with training – reporting any faulty equipment immediately
* Be responsible for the safe handling of property and equipment belonging to the Client
* Be a companion to the Client, actively listening to them about their interests and meaningfully interacting
* Support the Client to maintain contact with their family and friends by their preferred method.
* Accompany the Client on trips into the community encouraging active participation
* Support the Client to manage their personal affairs if required and recorded ensuring accountability of role played
* Promote a safe living environment for the Client, raising their awareness to trips hazards sensitively whilst respecting the Client’s choice and rights

*Recording and Reporting*

* Maintain detailed accurate records in relation to care and support provided and if medication support required.
* To regularly read care and support plans, observe and acknowledge changes
* To protect the confidentiality of all information relating to the Client and not divulge information to anyone who is not authorised to receive it.
* To promptly report to the office or Out of Hours Care Coordinator any issues concerning the care, support, wellbeing or behaviour of the Client and update records accordingly
* To continue to monitor where concerns have been reported and recorded
* To recognise the signs of abuse and immediately report abuse or suspected abuse to a Manager
* To report any complaints to the office or Out of Hours Care Coordinator
* To contact the office or Out of Hours Care Coordinator if running late

*General*

* To dress appropriately, using personal protective equipment provided by Ambiance care
* To adhere to best practice and look at and share innovative ways to improve the quality and efficiency of the services we provide.
* To attend and participate in regular Care team meetings and any other relevant meetings
* To attend in house and external training pertinent to the role of Care Worker
* To ensure completed weekly timesheets are submitted on time
* To observe all health & safety rules and take reasonable care to promote health and safety of self and others and raise any concerns to the Care Supervisor
* Ensure your practice is non discriminatory and all client you support are treat fairly with respect and dignity
* Any other duties requested by Senior Management, which are within the scope of the post