**Person specification – Caregivers**

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| **Criteria** | **Essential** | **Desirable** |
| **Qualifications** | • GCSE English and maths or equivalent | •Care Certificate    •NVQ2 |
| **Experience** |  | • Experience of working with older people  •Experience of and passionate about working with people with dementia. |
| **Technical Skills** | • A team player  • Good communication skills both written and verbal  • Ability to plan own time and work independently.    • IT Literacy skills    •Clean driving licence | •Excellent customer skills    •Office skills    •Excellent IT skills  •Good organisational skills |
| **Personal Qualities** | •Caring nature /demonstrate empathy  •Builds good relationships with others  •Works collaboratively with others, sharing ideas.  •Sensitive and respectful of people’s needs  •Will raise concerns when required to the right people  •Able to cope in difficult situations with in a calm polite manner.  •Happy to go the extra mile when needed  •Ability to be flexible with regards to working hours. |  |